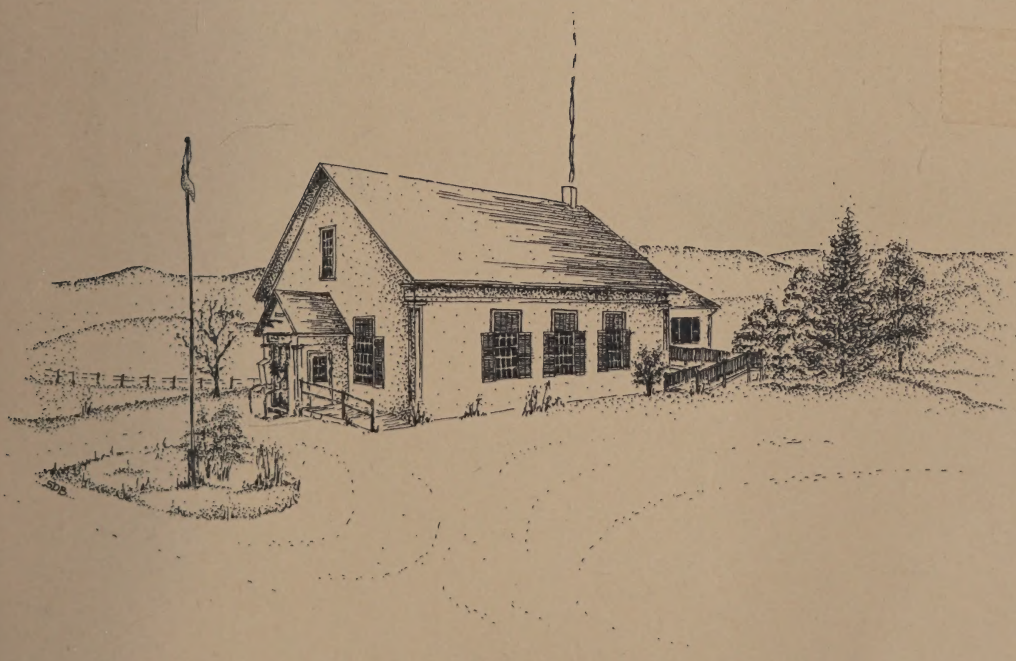


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# *ANNUAL REPORT*

for the Town of

## LYMAN, N.H.



Year ending December 31, 1994

## Welcome to Lyman

**TOWN OFFICES:** All meetings & offices are located at the Town Hall Annex.

**OFFICE OF SELECTMEN:** Administrative Assistant - Terry Simpson  
Open to the public: Mon., Tues., Wed. - 9 am to 1 pm; Phone: 838-5900  
Selectmen meet every Tuesday evening 7 to 9 pm, unless advertised otherwise.

**SELECTMEN:** Paul Achilles (1995) Chairman 838-5971  
Allen J. Corey, I (1996) 838-6713  
James Trudell (1997) 838-6089

**TOWN CLERK & TAX COLLECTOR:** Loretta Locke  
Open to the public: Tuesday 9 am - 12, Wednesday 1:30 - 4 pm, Thursday 9 am - 12  
Tuesday evenings by appointment  
Phone: 838-6113

**PLANNING BOARD:** Meets the first Wednesday of each month, 7 - 9 pm  
Andy Smith, Chairman 838-6179

**ROAD CREW:** Joe Aldrich 838-6882 and Daniel Brown 838-6653  
**TOWN GARAGE PHONE:** 838-5246

**TOWN MEETING:** Second Tuesday in March of each year. To vote, your name must be on the checklist. Contact Katharyn Girouard, Checklist Supervisor, 838-6342. Notices providing information as to when the Supervisors meet for additions and corrections to the Checklist are posted at the Town Office and listed in the local papers. If your name is on the checklist, you are eligible to vote in Lyman and the separate meetings for Lisbon Regional School.

**PERMITS:** Building permits, needed for all building, driveway permits, pistol permits, and Intent to Cut Wood permits can be obtained through the Selectmen's Office.

**AMBULANCE:** Ross Ambulance Service of Littleton 444-5377  
**DOG LICENSES:** Required. Due every April. See the Town Clerk  
**FIRE:** Lisbon Fire Department 838-2211  
**FIRE PERMITS:** Contact Robert E. Williams, Warden, 838-5150  
**MAIL:** Lisbon Post Office 838-2881

**MEDICAL EMERGENCY:** Lisbon Life Squad 838-2211

**POLICE:** The New Hampshire State Police 846-5517  
Grafton County Sheriff 787-6911

**SCHOOL:** Lisbon Regional, 24 Highland Ave., Lisbon, NH 03585  
Phone: 838-6672

Lyman School Board Representatives - James Trudell 838-6089  
Fred Winslow 838-5578

The School Board meets on the 2nd Wednesday of every month at the Lisbon Regional School.

**TRASH DISPOSAL:** Obtain Dump permit sticker at the Town Clerk's Office. You haul your trash to the Lisbon Dump. Recycling Center available.

Dump hours: Sat. 8 am - 3 pm, and Sun. 8 am - 12 pm, Wed. 3 pm - 7 pm (May 1 - Oct. 15), Wed. Noon - 4 pm (Oct. 16 - April 30)

**VEHICLE REGISTRATIONS:** See the Town Clerk



# Town of Lyman, New Hampshire

## ANNUAL REPORT

### of the Town Officers

Year Ended December 31, 1994

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## TOWN OFFICIALS AND EMPLOYEES

### Board of Selectmen

PAUL ACHILLES, Chairman (1995)  
ALLEN J. COREY (1996)  
JAMES TRUDELL (1997)

### Administrative Assistant

TERRY SIMPSON

### Bookkeeper

FLORENCE COREY

### Animal Control Officer

BYRON ALDRICH

### Forest Fire Warden

ROBERT E. WILLIAMS

### Road Crew

BYRON ALDRICH  
DANIEL BROWN

### Moderator

RON MURRO (1996)

### Ballot Clerks

BERTHA BONOR  
YVONNE BOOTH  
GAIL CATE  
NANCY LABBAY

### Treasurer

CATHI WILLIAMS (1995)

### Welfare Officer

PAM HOUGHTON

### Handicap Coordinator

TERRY SIMPSON

### Health Officer

VACANT

### Tax Collector

LORETTA LOCKE (1995)

### Town Clerk

LORETTA LOCKE (1995)

### Conservation Commission

TERRY SIMPSON (1995)  
ANGELA MAZELLA (1996)  
FRED WINSLOW (1997)

### Supervisors of the Checklist

MILDRED PRESBY (1998)  
BETTY ANN EMERSON (1999)  
KATHARYN GIROUARD (2000)

### Trustees of the Trust Funds

ROBERTA ALDRICH (1996)  
MILDRED PRESBY (1997)

### School Board

JIM TRUDELL (1995)

FRED WINSLOW (1996)

### Planning Board

ANDY SMITH, Chairman (1995)  
RON WILKINS (1995)  
F. CLARK BROOKS (1996)  
JOHN MAZELLA (1996)  
ALLEN J. COREY I (ex off.) (1996)  
ALLEN GOMBAS (1997)  
RON MURRO (1997)

### Board of Adjustment

GARY WILLIAMS (1995)  
BYRON ALDRICH (1996)  
MICHAEL O'TRAYNOR (1997)

The Selectmen meet every Tuesday 7:00 to 9:00 PM, at the Town Office.  
(Meeting is open to the public) unless advertised otherwise.

The Planning Board meets the first Wednesday of each month  
at the Town Office from 7:00 to 9:00 PM.



## LYMAN TOWN GOVERNMENT

**Supervisors of Checklist**  
(Elected 6 yr term)  
Mildred Presby '98  
Betty Ann Emerson '99  
Katharyn Girouard '00

**Trustees of Trust Funds**  
(Elected 3yr Term)  
(Vacant) '95  
Robert Aldrich '96  
Mildred Presby '97

**Planning Board**  
(Elected 3yr Term)  
Andy Smith (Chair) '95  
Ron Wilkins '95  
John Mazella '96  
F. Clark Brooks '96  
Ron Murro '97  
Allen Gombas '97  
Allen J. Corey I (ex.off.) '96

**School Board**  
(Elected 3yr Term)  
James Trudell '95  
Fred Winslow '96

**Forest Fire Warden**  
(Appointed)  
Robert E. Williams  
(Oversight & Permits)  
Richard Houghton  
(Dispatcher - ch. 7)  
  
(Volunteer Deputies)  
Richard Hubbard (Permits)  
Scott Santy (Permits)  
Brian Santy  
Brett Presby  
Allen Gombas  
Milton Presby

**Ballot Clerks**  
(Appointed)  
Bertha Bonor  
Yvonne Booth  
Gail Cate  
Nancy Labbay

**Election Official**  
(Appointed)  
Loretta Locke

**Treasurer**  
(Elected 3yr Term)  
Cathi Williams '95

**Board of Adjustment**  
(Elected 3yr Term)  
(Vacant) - Chair '95  
Gary Williams '95  
Byron Aldrich '96  
Michael O'Traylor '97  
(Vacant) '98

**Welfare Officer**  
(Elected 1yr Term)  
Pamela Houghton

**Handicap Coordinator**  
(Appointed)  
Terry Simpson

**Health Officer**  
(Elected 1yr Term)  
(VACANT)

**LEGISLATIVE BODY**  
(Registered Voters at  
Annual Town Meeting)

**GOVERNING BODY**  
Board of Selectpersons  
(Elected 3yr Terms)  
Paul Achilles (Chair) '95  
Allen J. Corey I '96  
James Trudell '97

**Administrative Assistant**  
(Hired)  
Terry Simpson

**Bookkeeper**  
(Hired)  
Flo Corey

**Highway Department**  
(Hired)  
Byron Aldrich (Appointed "Agent")  
Daniel Brown

**Animal Control Officer**  
(Appointed)  
Byron Aldrich

**Cemetery Committee**  
(Appointed 3yr Term)  
(Vacant) - Chair '95  
Betty Ann Emerson '96  
Joanita Hubbard '96  
(Vacant) '97  
(Vacant) '97

**Moderator**  
(Elected 3yr Term)  
Ron Murro '96

**Town Clerk - Tax Collector**  
(Combined Elected 3yr Term)  
Loretta Locke '95

**Assessor**  
(Contracted Services)  
Malcolm & Jason Call

**Auditor**  
(Contracted Services)  
Francis Dineen, Co.

**Conservation Committee**  
(Appointed 3yr Term)  
(Vacant) - Chair '95  
Angela Mazella '95  
Terry Simpson '96  
Fred Winslow '97  
(Vacant) '97

### PLEASE NOTICE

It takes more than we might realize to keep our small community operating for all our good. Certainly a word of appreciation is due to those individuals shown in these charts.

Equally important is to notice the 17 positions available at the 1995 elections. Many positions have been empty for several years.

WILL YOU HELP FILL THE VACANCIES?

## RESULTS OF THE 1994 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY the EIGHTH day of MARCH 1994; polls to open at eleven o'clock in the morning and will not close before six o'clock in the afternoon in said Town Hall, to act on Article 1; the remaining articles to be considered at seven thirty o'clock in the evening.

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

Polls were opened at the appointed hour and voting for the town officers continued until 6 o'clock P.M.

The following were elected as follows:

For Selectmen: ..... James Trudell (Three year term)  
For Selectmen: ..... Paul Achilles (One year term)  
For Moderator: ..... Ronald Murro (Two year term)  
For Supervisor of the Checklist: ..... Katharyn L. Girouard (Six year term)  
For Health Officer: ..... James Ehler (One year term)  
For Board of Adjustment: ..... Bryon W. Aldrich (Three year term)  
For Welfare Officer: ..... Pamela Houghton (One year term)  
For Trustee of the Trust Funds: ..... Mildred Presby (Three year term)

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the sum of \$174,695.00 as may be necessary to defray town charges for the ensuing year. All items marked by an asterisk (\*)

After discussion of above article, Andrew Smith made a motion to amend Article 2 to read ...to see if the town will vote to raise and appropriate the sum of \$172,020.00, instead of the \$174,695.00 deleting \$2,675.00 for the safety factors. This was seconded by Cathi Williams. A. John Mazella made a second amendment which was seconded by Angella Mazella to reduce Article 2 by \$5,000.00 instead of the \$2,675.00, but as this was confusing to the voters, Mr. Mazella withdrew his motion and the original amendment to reduce Article 2 by \$2,675.00 was presented to the voters.

After the moderator polled the voters the amendment to Article 2 was passed by a two-thirds majority vote.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$122,275.00 for maintenance, expenses, salaries, supplies and equipment for the highway department for the ensuing year. All items marked by a cross (+) are covered by this article. (Recommended by the Selectmen)

A. John Mazella made the motion to accept Article 3 as written. Nancy Labbay seconded this motion. Article 3 was passed by a two-thirds majority vote.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$16,692.00 for sanitation funds. All items marked by a dash (—) are covered by this article. (Recommended by Selectmen)



Andrew Smith made the motion to accept Article 4 as written. Edith McKown seconded this motion. Article 4 was passed by a majority vote.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$35,000.00 to purchase and close on 12.30 acres of land on Tinkerville Road currently owned by John and Kathleen Donovan to provide the Town with a future source of gravel, expanded highway storage and possible cemetery. Amount would be borrowed over a four (4) year period. (2/3 Paper Ballot Vote.) (Recommended by Selectmen)

James Trudell made the motion to accept Article 5 as written. Cathi Williams seconded this motion.

After discussion from the voters, the moderator polled the voters and Article 5 was defeated by paper ballot.

**ARTICLE 6.** To see if the town will vote to raise and appropriate the sum of \$20,000.00 to continue road improvements on Pettyboro/Black Valley Road. Amount would be borrowed over a four (4) year period. (2/3 Paper Ballot Vote) (Recommended by Selectmen)

Edith McKown made the motion to accept Article 6 as written. Andrew Smith seconded this motion.

After discussion of the above article, the moderator brought the voters back to the original Article and Cathi Williams made the motion to amend Article 6 to read as follows:

To raise the amount of \$20,000 for the Pettyboro/Black Valley Road and to fund it fully this year and not to borrow over a four (4) year period.

This motion was seconded by Edith McKown. The voters also voted to vote on this by a show of hands and not by paper ballot. Article 6 was passed by a two-thirds majority vote.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate \$12,000.00 to the "Community Association Building Maintenance Fund" for the purpose of building a new foundation for the old Grange Hall Building and supplying building material to repair siding, windows and doors. (Paper Ballot Vote) (Not Recommended by Selectmen)

A. John Mazella made the motion to accept this article as written. Carolyn Murro seconded this motion.

When the moderator polled the voters it was done by a paper ballot and there were 26 yes's and 19 no's. Article 7 was passed by a majority vote.

**ARTICLE 8.** To see if the Town will vote to elect Planning Board members. If this procedure is adopted, the Selectmen shall choose one selectman as an ex officio member and the remaining Planning Board positions shall be filled at the next regular town election pursuant to RSA 669:17. Thereafter, a Planning Board member shall be elected for the term provided under RSA 673:5,11.

James Trudell made the motion to accept Article 8 as written. James Green seconded this motion.

Questions were asked to whether or not this was to restrict the board. It was also pointed out that if this was accepted then there would be no planning board members as of this year.

It was explained that if accepted then it would take affect as of 1995. It would be on the understanding of the selectmen that they would still serve as of this year.

When the moderator polled the voters, ARTICLE 8 was passed by a majority vote beginning in 1995.

**ARTICLE 9.** To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as Office Equipment Maintenance Fund, for the purpose of repairing, maintaining, updating and purchasing software packages and support for the town office equipment and computers and to authorize the Selectmen to act as agents and to raise and appropriate the sum of \$2,000.00 toward this purpose. (Recommended by the Selectmen)

Andrew Smith made the motion to accept Article 9 as written. Ardell Worchel seconded this motion.

After some discussion, the moderator polled the voters, and Article 9 was passed by a two-thirds majority vote.

**ARTICLE 10.** To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1, for the purpose of a legal expense fund to provide resources for unforeseeable legal fees and related expenses. (Majority vote required)

Nancy Labbay made the motion to accept Article 10 as written. Cathi Williams seconded this motion.

After discussion by the voters, the moderator polled the voters and Article 10 was passed by a majority vote.

**ARTICLE 11.** To see if the town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Legal Expense Fund previously established and to designate the Selectmen as agents to expend. (Majority vote required) (Recommended by Selectmen)

James Trudell made the motion to accept Article 11 as written. Andrew Smith seconded this motion.

After discussion on the Article, the moderator polled the voters and Article 11 was passed by a majority vote.

**ARTICLE 12.** To see if the Town will vote to authorize the board of Selectmen to accept on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose as permitted by RSA 31:19.

James Trudell made the motion to accept Article 12 as written. Ardell Worchel seconded this motion.

Nancy Labbay made a motion to move the question. Cathi Williams seconded this motion. The moderator polled the voters and Article 12 was passed by a majority vote.

**ARTICLE 13.** To see if the Town will vote to authorize the Selectmen to dispose of municipal assets by advertized sealed bid or as justice may require.

Andrew Smith made the motion to accept Article 13 as written. Ardell Worchel seconded this motion. All that were in favor of Article 13 were asked to signify by saying "Aye", opposed "No". The Ayes have it.



**ARTICLE 14.** To see if the Town will vote to authorize the Selectmen to apply for, accept and expend money from the State, Federal or other governmental unit or private source which becomes available during the year in accordance with the procedures set forth in RSA 31:95B. (This article will remain in effect until rescinded)

Ardell Worchel made the motion to accept Article 14 as written. Cathi Williams seconded this motion. (Terry Simpson, administrative assistant, explained that would eliminate the need for it to be included in the warrant articles every year.)

All that were in favor of Article 14 were asked to signify by saying "Aye", opposed "No". The Ayes have it.

**ARTICLE 15.** To see if the Town will authorize the Selectmen to sell and dispose of any real estate acquired by tax deed, by advertised sealed bid or as justice may require in accordance with the procedures set forth in RSA 80:80. (This article will remain in effect until rescinded.)

Nancy Labbay made the motion to accept Article 15 as written. Andrew Smith seconded this motion. When the moderator polled the voters Article 15 was passed by a majority vote.

**ARTICLE 16.** To see if the Town will authorize the Selectmen to borrow monies in anticipation of taxes in accordance with RSA 33:7. (This article will remain in effect until rescinded.)

Ardell Worchel made the motion to accept Article 16 as written. Nancy Labbay seconded this motion. The moderator polled the voters and Article 16 was passed by a majority vote.

**ARTICLE 17.** To transact any other business that may legally come before the meeting. Given under our hands and seal this 8th day of March, 1994.

The motion was made by Ardell Worchel to adjourn the meeting. Nancy Labbay seconded this motion. All were in favor. The moderator declared the meeting closed.

The above summary shows how the warrant articles were voted. For a more precise summary of the Town meeting minutes, please review at the Town Clerk's office.

Respectfully submitted,

Loretta R. Locke, Town Clerk

## SUMMARY INVENTORY OF ASSESSED VALUATION

Value of Land:	
Current Use (at Current Use Values)	\$ 1,011,684.25
Residential Land	<u>8,789,469.00</u>
Value of Buildings:	
Buildings	<u>13,728,500.00</u>
Value of Public Utilities:	
Public Utilities	<u>1,287,846.00</u>
Total Valuations Before Exemptions	24,817,499.25
Less Elderly & Blind Exemptions	<u>55,000.00</u>
Net Valuation for Computation of Tax Rate	\$ 24,762,499.25

## STATEMENT OF APPROPRIATIONS, TAXES ASSESSED, AND TAX RATE

Total Town Appropriations	\$345,987.00
Less: Revenues	119,962.00
Less: Shared Revenues	2,324.00
Add: Overlay	9,106.00
War Service Credits	<u>3,500.00</u>
Net Town Appropriation 1994	\$236,307.00
Total School Assessment	424,617.00
Less: Shared Revenue	<u>4,611.00</u>
Net School Tax Assessment	420,006.00
Total County Assessment	35,398.00
Less: Shared Revenue	<u>327.00</u>
Net County Tax Assessment	35,071.00
Property Tax To Be Raised	\$687,884.00

### TAX RATE 1994

Town	\$ 9.54
School	16.96
County	<u>1.42</u>

\*Total \$27.92 Per Thousand of Valuation



## SCHEDULE OF TOWN PROPERTY

Town Hall and Office, Land and Building	\$ 121,300.00
Furniture and Equipment	18,000.00
Highway Department, Land and Buildings	38,200.00
Vehicles, Equipment and Supplies	170,000.00
Old Grange Hall, Land and Building	56,350.00
Furniture	2,000.00
Forest Fire Equipment	300.00
Parks:	
Mitchell Park	2,300.00
Properties taken by Town through tax deeds:	
Former "Rich" Lot	5,700.00
Former "Tomlinson" Lot	1,750.00
Former "Sachs" Lot (1994)	9,300.00
Former "Rath" Lot (1994)	22,750.00
Former "Cotter" Lot (1994)	9,450.00
Former "Snelling" Lot (1994)	<u>18,300.00</u>
Total	\$475,700.00

## TOWN CLERK

To the Voters of the Town of Lyman:

I herewith submit my annual report of the financial doings of my office for the year 1994:

Auto Permits Issued for 1994	\$40,225.00
Dog License Fees for 1994	967.00
Penalties	223.00
Vital Statistics (Birth, Death, Marriage)	248.00
Filing Fees	<u>6.00</u>
Total Receipts	\$41,669.00

Respectfully submitted,

Loretta R. Locke  
Town Clerk

**TAX COLLECTOR**  
Fiscal Year Ended December 31, 1994

	Levies of: 1994	Prior
DEBITS		
Uncollected Taxes - Beginning of Fiscal Year:		
Property Taxes	\$	\$82,697.92
Yield Taxes		556.04
Land Use Change		2,120.00
Taxes Committed This Year:		
Property Taxes	687,884.00	
Resident Taxes	-0-	
Land Use Change	4,675.00	
Yield Taxes	15,003.27	
Overpayment:		
Property Taxes	378.47	
Interest Collected on Delinquent Taxes:	<u>150.56</u>	<u>1,599.94</u>
TOTAL DEBITS	708,091.30	86,973.90

CREDITS		
Remitted to Treasurer During Fiscal Year:		
Property Taxes	590,517.27	82,697.92
Resident Taxes	-0-	
Land Use Change	4,675.00	2,120.00
Yield Taxes	11,970.46	439.58
Interest	150.56	1,599.94
Abateements Made:		
Property Taxes	1,425.18	
Uncollected Taxes End of Year:		
Property Taxes	96,320.02	
Yield Taxes	<u>3,032.81</u>	<u>116.46</u>
TOTAL CREDITS	\$708,091.30	\$86,973.90



# SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ended December 31, 1994

## DEBITS

	Tax Sale/Lien on Account of Levies of...		
	1993	1992	Prior
Unredeemed Liens			
Balance at Beginning of Fiscal Year:	\$ 0.00	\$30,686.94	\$ 8,186.79
Liens Executed			
During Fiscal Year	39,158.75		
Interest & Costs Collected			
After Lien Execution	<u>1,335.52</u>	<u>4,463.73</u>	<u>2,609.85</u>
TOTAL DEBITS	40,494.27	35,150.67	10,796.64

## CREDITS

Remittance To Treasurer:			
Redemptions	14,209.41	21,797.12	6,310.96
Interest/Costs			
(After Lien Execution)	1,335.52	4,463.73	2,609.85
Abatements of Unredeemed Taxes	1,504.98	1,568.70	747.99
Liens Deeded to Municipalities			1,127.84
Unredeemed Liens Balance End of Year	<u>23,444.36</u>	<u>7,321.12</u>	<u>-0-</u>
TOTAL CREDITS	\$40,494.27	\$35,150.67	\$10,796.64

**TREASURER**  
**Fiscal Year Ended December 31, 1994**

Balance at beginning of year \$114,526.47

Balance at end of year 165,184.73

Last year at this time the Town was looking into borrowing money from The New Hampshire Municipal Bond Bank. We filed an application with the help of George Zoukee, Executive Director, and the loan was put out to bid. The bids came in at a higher rate than expected so we gladly took advantage of the low interest rate offered locally by the Woodsville Guaranty Savings Bank. One Tax Anticipation Note (TAN) was issued March 29, 1994, in the amount of \$300,000.00 at the rate of 2.90 per cent. A single payment of \$306,197.26 was made on December 14, 1994.

In order to receive higher interest rate on our money, the Town opened an account with The New Hampshire Deposit Investment Pool. Two hundred thousand dollars of the TAN was invested in the Pool and transferred, as needed, into the Town's checking account at Woodsville Guaranty.

Final payments on the Truck Loan issued in 1991 and the Highway Improvement Loan (Skinny Ridge Road) issued in 1992 were made as follows:

<u>Loan #</u>	<u>Date of Pmt</u>	<u>Principal</u>	<u>Interest</u>
13660 Truck	December 14, 1994	\$9,137.28	\$659.01
12715 Hwy Imp	December 14, 1994	\$9,355.87	\$756.67

The Town's current indebtedness is therefore \$0.00!!

Catherine Williams  
Treasurer



## NOTES

## TREASURER'S BALANCE SHEET

Beginning Balance 1994		\$114,526.47
	1994	Selectmens'
	Receipts (+)	Orders
		Paid (-)
January	\$ 28,253.14	\$ 50,323.54
February	26,431.23	55,327.18
March	307,796.11*	102,366.74
April	30,825.74	276,167.24
May	57,819.69	67,719.75
June	175,786.05	105,840.36
July	50,881.15	89,874.64
August	15,700.91	47,104.53
September	46,033.48	37,960.02
October	64,215.28	62,417.70
November	299,714.41	53,802.25
December	<u>314,992.02</u>	<u>418,887.00*</u>
Totals	\$1,418,449.21	\$1,367,790.95
Starting Balance		\$ 114,526.47
Total Receipts		<u>1,418,449.21</u>
Sub-Total		1,532,975.68
Total Paid Out		<u>-1,367,790.95</u>
Year End Balance		\$ 165,184.73

\*March-Tax Anticipation Note Received  
December-Tax Anticipation Note Paid

Catherine Williams  
Treasurer



**TREASURER**  
**Fiscal Year Ended December 31, 1994**

Balance at beginning of year	\$114,526.47
Balance at end of year	165,184.73

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In order to receive higher interest rate on our money, the Town opened an account with The New Hampshire Deposit Investment Pool. Two hundred thousand dollars of the TAN was invested in the Pool and transferred, as needed, into the Town's checking account at Woodsville Guaranty.

Final payments on the Truck Loan issued in 1991 and the Highway Improvement Loan (Skinny Ridge Road) issued in 1992 were made as follows:

<u>Loan #</u>	<u>Date of Pmt</u>	<u>Principal</u>	<u>Interest</u>
13660 Truck	December 14, 1994	\$9,137.28	\$659.01
12715 Hwy Imp	December 14, 1994	\$9,355.87	\$756.67

The Town's current indebtedness is therefore \$0.00!!

Catherine Williams  
Treasurer

## SUMMARY OF RECEIPTS — PRE-AUDIT

### Current Revenues

#### Local Taxes:

Property Taxes, Current Year, 1994	\$ 590,435.98
Property Tax Interest, 1994	26.66
Yield Tax, 1994	11,413.65
Yield Tax Interest, 1994	<u>35.20</u>

Total Current Year's Taxes Remitted	601,911.49
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Property Taxes, Previous Years	87,690.09
Property Tax Interest Previous Years	11,574.33
Tax Lien Procedure (Tax Sale)	36,318.50
Interest	2,331.15
Costs and Fees	1,429.50
Yield Tax, Previous Years	973.17
Yield Tax Interest, Previous Years	122.06
Land Use Change Tax	4,675.00
Register of Deeds	34.00
Filing Costs and Fees	30.00
Overpayments	379.43

#### From State:

Highway Block Grant	59,525.14
Revenue Sharing	9,578.58

#### From Local Sources Except Taxes:

NHMA Property Liability Insurance Dividend	3,006.71
NHMA Health Trust Dividend	375.00
Planning Board Fees	188.00
Pistol Permits	60.00
Selectmen's Office	160.53
Sales	600.00
Refunds and Reimbursements	2,284.30
Fire	1,634.11
NOW Account Interest	1,862.15
Motor Vehicle Permits	40,169.00
Dog Licenses	941.50
Dog Penalties	220.00
Marriage Licenses	114.00
Research and Vital Statistics	124.00
Return Deposit and Filing Fees	4.00
Overpayments	2.50
Tax Anticipation Note	300,000.00
Transfers From Other Town Accounts	<u>250,120.97</u>

\$1,418,439.21

#### Other Receipts

NH Investment Deposit Pool Interest	1,962.14
Lyman Forest Fighters Fund	353.00

Submitted by Catherine Williams



## SUMMARY OF PAYMENTS

Executive	\$ 18,142.03
Election & Registration	13,710.15
Financial Administration	11,429.18
Legal Expense	2,678.15
Personnel Benefits	14,424.53
Planning & Zoning	221.90
General Government Building	11,049.51
Cemetery	1,300.00
Insurance	15,937.00
Advertising & Regional Associations	1,357.90
Other General Government	1,496.00
Ambulance	1,500.00
Fire Department	10,584.00
Emergency Management	512.51
Highways	142,250.06
Solid Waste Disposal	14,469.55
Sewage Disposal	-0-
Health	-0-
Animal Control	263.60
Health Agencies & Hospitals	650.00
Welfare Administration	-0-
Recreation	300.00
Library	200.00
Patriotic Purposes	58.38
Conservation	34.18
Principal Long-Term Debt	18,493.15
Interest Long-Term Debt	1,415.68
Interest Tax Anticipation Note	6,197.26
Other Capital Improvements	20,000.00
Transfer to Capital Reserve	18,027.83
Transfer to Trust Funds	15,500.00
County Tax	35,428.18
School District Tax	424,617.00
Overlay	<u>5,544.25</u>
 Total 1994 Payments	 \$807,791.98

## DETAILED STATEMENT OF PAYMENTS

### GENERAL GOVERNMENT

#### TOWN OFFICERS' SALARIES & FEES

##### SELECTMEN

Paul Achilles	\$ 1,200.00
Allen J. Corey, I	1,200.00
James Trudell	1,200.00

##### TOWN CLERK/TAX COLLECTOR

Loretta Locke-salary	5,000.00
fees	<u>5,565.00</u>
	10,565.00

##### MODERATOR

Ron Murro	165.00
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##### TREASURER

Cathi Williams	1,500.00
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#### TOWN OFFICERS' EXPENSES

##### ADMINISTRATIVE ASSISTANT

Terry Simpson	10,028.00
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##### BOOKKEEPER

Florence Corey	1,500.00
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##### VENDORS

White Mountain Publishing	105.00
Harrison Publishing	1,120.00
Butterworth	127.25
G.A. Clark & Sons	125.00
Littleton Office Supply	40.60
Quill	380.85
Viking	1,262.56
Lyndonville Office Supply	1,096.28
North Country Council	16.50
Radio Shack	69.99
NH State Treasurer	5.00
Francis Dineen & Co - Auditor	3,060.00
Malcolm Call - Assessor	4,200.00
Nighswander, Martin & Mitchell - Attorney	2,353.00
Department of Labor	325.00
Homestead Press	80.30
Stamped Envelope Agency	320.00
Lisbon Postmaster	757.52
Postage Reimbursement	35.40
Unemployment Compensation Fund	432.03
Commercial Union Life - IRA for road crew	2,000.00
NHMA Insurance Trust - TC/TC	
Health & Dental Insurance	4,968.00
NHMA Insurance Trust - Disability insurance for road crew	164.83

#### ELECTION AND REGISTRATION

##### VENDORS

Maclean Hunter	257.00
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Registry of Deeds	220.40
Stark & Son Machining	31.30
NH Tax Collector's Association	35.00
NH City & Town Clerk's Association	20.00
State Treasurer	163.00
Town Clerk Schools	47.00
Department of Agriculture	364.00
ASSISTANT TAX COLLECTOR	
Lisa MacKenzie	700.00
OFFICIALS	
Yvonne Booth	165.00
Betty Fenoff	65.00
Gail Cate	165.00
Nancy Labbay	165.00
Loretta Locke	165.00
Mildred Presby	160.00
Kathy Girouard	213.75
Wanda Hubbard	20.00
Celine Presby	30.00
Bette Ann Emerson	90.00
Allen Corey	52.50
PLANNING AND ZONING	
VENDORS	
Registry of Deeds	52.00
Lisbon Postmaster	34.00
White Mountain Publishing	93.50
Reimbursement of postage	11.45
Butterworth Publishing	30.95
TOWN HALL & OTHER BUILDINGS, CEMETERIES	
VENDORS	
Butson's Market	134.96
Ronald Howard	2,004.07
Dodge Contracting	200.00
A & W Plumbing	2,965.25
Schofield Septic	520.00
Allen Corey	35.00
Joe Aldrich	1,380.00
Aubuchon	11.21
Lisbon Fire Department	113.13
Public Service Company	1,390.28
Telephone (AT&T, New England & Nynex)	1,166.50
Gary's Fuel (Heat for garage, TH and office)	2,129.44
NH Water Resources Division	50.00
PUBLIC SAFETY	
AMBULANCE	
Ross Ambulance	1,000.00
Lisbon Life Squad	500.00



FIRE	
Town of Lisbon (Retainer)	8,000.00
Town of Lisbon (Fire Expenses)	1,584.00
Twin State Mutual	1,000.00
EMERGENCY MANAGEMENT	
Robert E. Williams	120.84
Richard Hubbard	95.83
Scott Santy	96.60
Brett Presby	64.40
Milton Presby	71.94
Joe Aldrich	38.75
Brian Santy	24.15
INSURANCE	
VENDORS	
Property Liability and Position Bond	6,385.00
Public Officials Liability	500.00
Worker's Compensation	9,100.00
ADVERTISING & REGIONAL ASSOCIATION	
New Hampshire Municipal Association	500.00
White Mountain Publishers (Ads)	857.90
OTHER GENERAL GOVERNMENT	
Al Corey (Petty Cash for offices)	100.00
William Smith	256.00
NH Association Assessing Off.	40.00
Butson's Market (Employee Christmas party & Paper prod. for elect)	300.00
Jason Call (911 mapping)	800.00
ANIMAL CONTROL	
Joe Aldrich	250.00
Dr. Erb	13.60
HEALTH AGENCIES & HOSPITALS	
North Country Home Health	250.00
Grafton County Senior Citizens Council, Inc.	300.00
Tri County Community Action	100.00
WELFARE	
Vendor Payment (PS&H) - (paid from trust fund)	90.81
CULTURE & RECREATION	
PARKS	
Arkade Dusik	250.00
LIBRARY	
Lisbon Library	200.00
PATRIOTIC PURPOSES	
Town of Lisbon (6 dozen flags for cemeteries)	58.38
OTHER CULTURE	
LYMAN HISTORICAL LIBRARY	
Angela Mazella	50.00

CONSERVATION COMMISSION		
Angela Mazella		34.18
DEBT SERVICE		
PRINCIPAL LONG TERM NOTES		
Woodsville Guaranty Bank		18,493.15
INTEREST LONG TERM NOTES		
Woodsville Guaranty Bank		1,415.68
INTEREST ON TAX ANTICIPATION		6,197.26
OVERPAYMENTS		
Richard & Pamela Houghton		59.14
Scott Elliott		319.33
CAPITAL OUTLAY		20,000.00**
**actual dollars spent as appropriated, remaining dollars expended from trust funds, as per Selectmen.		
OLD GRANGE HALL BUILDING		
Dodge Contracting	17,935.18	
Bertha Pickwick	106.71	
Central Building Supply	329.25	
W.S. Huntington	2,405.42	
Doug Rhinard	<u>1,312.00</u>	22,088.56*
* an additional \$534.68 was paid by the Lyman Community Association. Making the total 1994 outlay for work on the building \$22,623.24.		
(NOTE: \$12,000.00 WAS INCLUDED IN THE 1994 WARRANT, BUDGETED INTO THE TRUST FUND ACCOUNT.)		
PETTYBORO ROAD **		
Home I.C.U.		21,783.00*
* an additional \$6,000.00 for gravel was paid from general highway expenses. Total 1994 outlay for work on Pettyboro Road \$27,783.00		
(NOTE: \$20,000.00** WAS APPROPRIATED AT THE 1994 TOWN MEETING, \$1,783.00 WAS FROM THE REMAINING FUNDS IN THE PETTYBORO ROAD TRUST FUND: ADDITIONAL \$6,000.00 CAME FROM THE HIGHWAY BUDGET.)		
TRANSFERS TO CAPITAL RESERVE FUNDS		
Dump Closure		8,000.00
Highway Vehicle Fund		5,000.00
Highway Equipment Fund		4,027.83
Legal Expense Fund		1,000.00
TRANSFERS TO EXPENDABLE TRUST FUNDS		
Welfare Fund		1,000.00
Office Equipment Fund		2,000.00
Cemetery		500.00
Community Association		12,000.00

# HIGHWAY DEPARTMENT

## ADMINISTRATION

Byron Aldrich	25,605.75
Russell Naylor	15,185.86
Paul Achilles	967.50
Harold Aldrich	267.50
Stacey Aldrich	202.50
Clifton "Mutt" Dexter	3,576.00
Dan Brown	4,114.00

## VENDORS

Mutt's Garage	3,030.00
Webster's Garage	150.00
Akzo Salt	9,845.34
Hill-Martin Corp.	224.00
Lawson Products	376.16
Russell Naylor	134.75
A.D. Sanel	744.06
Appalachin Supply, Inc.	50.45
Southworth-Milton, Inc.	21,508.94
Northrop's	20.00
Walker Motors, Inc.	855.80
Jesseman's Garage	1,042.68
Partstown/Lisbon	2,313.35
Merriam-Graves Corp.	343.27
Gary's Fuel (Gas & Highway Diesel)	5,256.75
Trackside Farm & Garden	57.00
P & S Equipment, Inc.	96.60
Grappone Auto Junction	411.68
NAPA Auto Parts	1,031.49
Tinkerville Country Store	83.59
B-B Chain Co.	608.25
Shaw Communications	50.00
Northeast Airgas, Inc.	74.10
Country Gas	61.36
Howard P. Fairfield, Inc.	61.82
W.E. Aubuchon Co., Inc.	44.97
Radio Shack	95.96
Tetreault Salvage	15.05
E-Z Steel & Fabrication	661.12
Varney-Smith Lumber Co.	25.70
Treasurer-State of NH	116.00
Precision Lubricants	784.54
Calco	2,355.90
Paul Achilles (Reimburse)	76.96
Dodge Contracting	187.50
Arthur Whitcomb, Inc.	1,608.79
Meadow Leasing, Inc.	400.00
Joe Aldrich (Gravel)	3,362.00
Butson's Market	30.96
Commercial Tire	937.73
NH Bituminous Co., Inc.	8,641.10



TOWN OF LYMAN

INCORPORATED

1761



NEW HAMPSHIRE

## **TOWN OF LYMAN**

### **Town Meeting Warrant**

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY the FOURTEENTH day of MARCH, 1995; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the afternoon in said Town Hall, to act on Article 1, the remaining articles to be considered at seven thirty o'clock in the evening.

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the sum of \$146,420 as may be necessary to defray town charges for the ensuing year. All items marked by an asterisk (\*) are covered by this article. (Recommended by Selectmen)

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$143,680 for maintenance, expenses, salaries, supplies and equipment for the highway department for the ensuing year. All items marked by a cross (+) are covered by this article. (Recommended by Selectmen)

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$10,862 for sanitation funds. All items marked by a dash (-) are covered by this article. (Recommended by Selectmen)

**ARTICLE 5.** To see if the Town will vote to authorize the establishment of a Capital Reserve Fund pursuant to RSA Chapter 35 for the future re-evaluation of the Town of Lyman and to raise and appropriate the sum of \$2,000 towards this purpose and to appoint the Selectmen to act as agents to administer the fund. (Added from the floor at the budget hearing, Selectmen agreed)

**ARTICLE 6.** To see if the Town will vote to instruct the Planning Board and Board of Selectmen to establish an independent committee, composed of Lyman townspeople, to redo the Town's Zoning Ordinance. This new zoning would then be reviewed by the Town attorney and be presented as a complete document to be voted on at the 1996 Town Meeting. At this same time, the present document would be voted on in its entirety, to be thrown out, thus being replaced by the new zoning prepared by the Townspeople. (Yes/No paper ballot)

**ARTICLE 7.** To see if the Town will vote to re-classify the eight so called private driveways that are maintained by the Town, to Class VI roads and therefore stop maintaining them. These roads are known as Birch Rd. (Booth's), Godfrey's, Andy Smith's, King's, Olde Man's Rd. (formerly Kubiki's), Labbay's, Echo Ledge Rd. (Murro's) and Ott's. (Yes/No paper ballot)

**ARTICLE 8.** "To see if the Town will vote to have the Selectmen honor all contracts and agreements made in the past and that will be made in the future in a timely manner." (Inserted by Petition)

**ARTICLE 9.** "To see if the voters of the Town will vote to have the road agent and his assistant be in charge of the responsibilities and the maintenance of the Town roads including the construction." (Inserted by Petition)

**ARTICLE 10.** "To see if voters of the Town will vote to have the campers taken out of the zoning regulations of the Town zoning laws." (Inserted by Petition)

**ARTICLE 11.** "To see if the Town will vote to raise and appropriate 60 cents per Town resident to support the Hospice of the Littleton Area. (A volunteer non-profit program which serves the needs of terminally ill residents and their families in the Town of Lyman)" (Inserted by Petition) (\$232.80 not recommended by Selectmen)

**ARTICLE 12.** To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as the Forest Fire Fighters Maintenance Fund, for the purpose of repairing, maintaining, updating and purchasing equipment to authorize the Forest Fire Warden and a majority of the Selectmen to act as agents and to raise and appropriate money through various fund raisers to this purpose.

**ARTICLE 13.** To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town; gifts, legacies, and devises made to the Town in trust for any public purpose as permitted by RSA 31:19.

**ARTICLE 14.** To see if the Town will vote to authorize the Selectmen to dispose of municipal assets by advertised sealed bid or as justice may require.

**ARTICLE 15.** To transact any other business that may legally come before the meeting.

Given under our hands and seal this 21st day of February, 1995. (Amended after 2/17/95 budget hearing)

Paul Achilles, Chairman  
Allen J. Corey, I  
James Trudell

Lyman Board of Selectmen

# BUDGET OF THE TOWN OF LYMAN - REVENUE

	Estimated Budget 1994	Actual 1994	Estimated 1995
SOURCES OF REVENUE			
Other Than Property Taxes			
Taxes:			
Land Use Change Taxes	\$ 3,025.00	\$ 4,675.00	\$ 4,000.00
Yield Taxes	10,083.00	15,003.00	12,000.00
Interest & Penalties on Taxes	7,800.00	11,765.00	10,000.00
Licenses, Permits and Fees:			
Motor Vehicle Permit Fees	31,000.00	40,225.00	38,000.00
Other Licenses, Permits & Fees	1,025.00	1,530.00	1,200.00
State Revenue:			
Shared Revenue	11,760.00	9,579.00	11,758.00
Highway Block Grant	59,525.00	59,525.00	58,398.00
Forest Fire Reimbursement	-0-	102.00	100.00
Charges For Services:			
Income from other Departments	-0-	1,610.00	500.00
Other Charges	-0-	216.00	-0-
Miscellaneous Revenues:			
Sale of Municipal Property	-0-	600.00	-0-
Interest on Investments	-0-	3,824.00	2,000.00
Dividends & Refunds	3,006.00	5,119.00	3,000.00
Other Financing Sources:			
Withdrawals from Capital Reserve	-0-	-0-	-0-
Withdrawals from Trust Fund	-0-	-0-	-0-
Total Revenues and Credits	\$127,224.00	\$153,773.00	\$140,956.00



## BUDGET OF THE TOWN OF LYMAN - EXPENDITURES\*

PURPOSES OF APPROPRIATION	Appro. 1994	Actual 1994
General Government:		
Executive	\$ 18,850.00	\$ 18,142.00
Election, Registration & Vital Statistics	15,000.00	13,710.00
Financial Administration	13,500.00	11,429.00
Legal Expenses	2,000.00	2,678.00
Personnel Administration	14,684.00	14,425.00
Planning & Zoning	250.00	222.00
General Government Buildings	16,080.00	11,050.00
Cemeteries	2,300.00	1,300.00
Insurance	16,740.00	15,937.00
Advertising & Regional Association	1,700.00	1,358.00
Other General Government	2,450.00	1,496.00
Public Safety:		
Ambulance	1,500.00	1,500.00
Fire	12,500.00	10,584.00
Emergency Mgt.	400.00	513.00
Highways & Streets:		
Administration, Maintenance & Repairs	122,275.00	142,250.00
Sanitation:		
Solid Waste Disposal	15,722.00	14,470.00
Sewage Disposal	970.00	-0-
Health:		
Pest Control	400.00	264.00
Health Agencies	650.00	650.00
Health Officer & Lab Fees	100.00	-0-
Welfare:		
Vendor Payments	-0-	-0-
Welfare Officer	250.00	-0-
Culture and Recreation:		
Parks	250.00	250.00
Library	200.00	200.00
Patriotic Purposes	60.00	58.00
Other Culture	500.00	50.00
Conservation	200.00	34.00
Debt Service:		
Principal of Long-Term Bonds & Notes	18,493.00	18,493.00
Interest of Long-Term Bonds & Notes	1,463.00	1,416.00
Interest on Tax Anticipation Notes	13,000.00	6,197.00

Capital Outlay:		
Land & Improvements	-0-	-0-
Machine, Vehicle & Equipment	-0-	-0-
Buildings	-0-	-0-
Improvements Other Than Buildings	20,000.00	20,000.00
Operating Transfers Out:		
To Capital Reserve Funds	18,000.00	18,028.00
To Trust Funds	<u>15,500.00</u>	<u>15,500.00</u>
TOTAL APPROPRIATIONS	\$345,987.00	\$342,204.00
OVERLAY	9,106.00	5,544.00
COUNTY TAX	35,398.00	35,428.00
SCHOOL DISTRICT TAX	424,617.00	424,617.00
TOTAL 1994 BUDGETED EXPENDITURES	\$815,108.00	
TOTAL 1994 ACTUAL EXPENDITURES		\$807,793.00

\*1994 Audited figures

## BUDGET OF THE TOWN OF LYMAN — EXPENDITURES

PURPOSES OF APPROPRIATION	Estimated 1995
GENERAL GOVERNMENT (*)	
Executive	\$ 20,800.00
Election, Registration & Vital Statistics	14,350.00
Financial Administration	12,950.00
Legal Expenses	3,000.00
Personnel Administration	18,665.00
Planning & Zoning	250.00
General Government Buildings	12,350.00
Cemeteries	2,100.00
Insurance	15,985.00
Advertising & Regional Associations	1,400.00
Other General Government	2,800.00
PUBLIC SAFETY (*)	
Ambulance	1,500.00
Fire	11,000.00
Emergency Management	750.00
HIGHWAYS & STREETS (+)	
Administration	49,885.00
Maintenance & Repairs	93,795.00
SANITATION (-)	
Solid Waste Disposal	10,862.00
HEALTH (*)	
Pest Control	275.00
Health Agencies	650.00
Health Officer & Lab Fees	-0-
WELFARE (*)	
Vendor Payments	-0-
Welfare Officer	250.00
CULTURE & RECREATION (*)	
Parks	250.00
Library	300.00
Patriotic Purposes	60.00
Other Culture	200.00
Conservation Commission	35.00
DEBT SERVICE (*)	
Principal of Long-Term Bonds and Notes	-0-
Interest of Long-Term Bonds and Notes	-0-
Interest on Tax Anticipation Notes	7,000.00



CAPITAL OUTLAY (*)	
Land and Improvements	-0-
Machine, Vehicle and Equipment	-0-
Buildings	-0-
Improvements Other Than Buildings	-0-
OPERATING TRANSFERS OUT (*)	
To Capital Reserve Funds	20,000.00
To Trust Funds	<u>1,500.00</u>
TOTAL APPROPRIATIONS	\$302,962.00

- (\*) Warrant Article #2
- (+) Warrant Article #3
- (-) Warrant Article #4

Warrant Article #5 is included in Capital Reserve Funds Budget.

Warrant Article #10 is not included in this budget as it is not recommended by the Selectmen.

# COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES 1994

EXPENDITURES:	Adjusted Current Year	Adjusted Budget	Variance
4100 4130 Executive	\$ 18,142.03	\$ 18,850.00	\$ 707.97
4100 4140 Election & Registration	13,710.15	15,000.00	1,289.85
4100 4150 Financial Administration	11,429.18	13,500.00	2,070.82
4100 4153 Legal Expense	2,678.15	2,000.00	(678.15)
4100 4155 Personnel Benefits	14,424.53	14,684.00	259.47
4100 4191 Planning & Zoning	221.90	250.00	28.10
4100 4194 General Government Building	11,049.51	16,080.00	5,030.49
4100 4195 Cemetery	1,300.00	2,300.00	1,000.00
4100 4196 Insurance	15,937.00	16,740.00	803.00
4100 4197 Advertising & Regional Assoc.	1,357.90	1,700.00	342.10
4100 4199 Other General Government	1,496.00	2,450.00	954.00
4200 4215 Ambulance	1,500.00	1,500.00	-0-
4200 4220 Fire Department	10,584.00	12,500.00	1,916.00
4200 4290 Emergency Management	512.51	400.00	(112.51)
4300 4311 Highways	142,250.06	122,275.00	(19,975.06)
4320 4324 Solid Waste Disposal	14,469.55	15,722.00	1,252.45
4320 4326 Sewage Disposal	-0-	970.00	970.00
4400 4411 Health	-0-	100.00	100.00
4400 4414 Animal Control	263.60	400.00	136.40
4400 4415 Health Agencies & Hospitals	650.00	650.00	-0-
4400 4441 Welfare Administration	-0-	250.00	250.00
4500 4520 Recreation	300.00	750.00	450.00
4500 4550 Library	200.00	200.00	-0-
4500 4583 Patriotic Purposes	58.38	60.00	1.62
4600 4611 Conservation	34.18	200.00	165.82
4700 4711 Principal Long-Term Debt	18,493.15	18,493.00	(.15)
4700 4721 Interest Long-Term Debt	1,415.68	1,463.00	47.32
4700 4723 Interest Tax Anticipation Note	6,197.26	13,000.00	6,802.74
4900 4909 Other Capital Improvements	20,000.00	20,000.00	-0-
4915 4915 Trans. to Capital Reserve	18,027.83	18,000.00	(27.83)
4915 4916 Transfers to Trust Funds	15,500.00	15,500.00	-0-
4930 4931 County Tax	35,428.18	35,398.00	(30.18)
4930 4932 School District Tax	424,617.00	424,617.00	-0-
4990 4990 Overlay	5,544.25	9,106.00	3,561.75
<b>TOTAL EXPENDITURES</b>	<b>\$807,791.98</b>	<b>\$815,108.00</b>	<b>\$ 7,316.02</b>
Excess of revenues over (-) / under expenditures	<u>-33,865.35</u>	<u></u>	<u>33,865.35</u>

Northern State	479.00
Home ICU	6,000.00
Terry Aldrich	125.00
Ross Express	30.00
Stockley Trucking	360.00
Blaktop, Inc.	458.85
Dave's Auto	843.84
Presby Construction, Inc.	1,362.50
Fisher Auto Parts, Inc.	550.73
Clinton Clough Construction	13,350.00
Townline Equipment Sales	23.13
University of NH	20.00
Littleton Office Supply	85.75
Harry T. Andross	37.50
Dale's Auto Body	794.00
Merrill's Agway	8.99
Blackmount Equipment	81.84
Abbott Rental Service	5.20

#### SANITATION

##### SOLID WASTE DISPOSAL

Lisbon Landfill	11,159.93
NH Resource Recovery Assoc.	22.97
Recycling	3,286.65

The detail of payment is taken from the bookkeeper's computer figures and is based on information prior to audit. Accurate information for this breakdown cannot be taken directly from the computer and is subject to human error.

#### TAX LIEN PROCEDURE

Town of Lyman	40,079.15
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#### GRAFTON COUNTY

35,428.18

#### LISBON REGIONAL SCHOOL

\$404,711.00



# REPORT OF THE TRUST FUNDS

December 31, 1994

Date of Creation	Name of Trust Fund	PRINCIPAL				INCOME					Grand Total	
		Balance Beginning Year	New Funds Created	Cash Gains or (losses) on Securities	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year	of Principal & Income at End of Year	of Principal & Income at End of Year
10/20/13	Frye Fund	\$ 250.00	\$	\$	\$	\$ 250.00	\$ 245.67	\$ 15.08	\$	\$ 260.75	\$	\$ 510.75
11/27/18	J. E. Richardson	200.00				200.00	186.27	11.74		198.01		398.01
06/21/21	A. Dow Fund	100.00				100.00	90.34	5.78		96.12		196.12
01/03/22	E. Thornton Fund	200.00				200.00	3.09	6.18		9.27		209.27
10/26/25	H. H. Potter Fund	150.00				150.00	129.73	8.52		138.25		288.25
05/09/88	C. Miner Fund	200.00				200.00	3.00	6.18		9.18		209.18
	TOTALS	\$ 1,100.00				\$ 1,100.00	\$ 658.10	\$ 53.48		\$ 711.58		\$ 1,811.58
03/31/75	Capital Reserve Equipment Fund (Hwy Equip)	\$ 2,652.87		\$14,069.83	\$ 7,118.00	\$ 9,604.70		\$ 351.05		\$ 351.05		\$ 9,955.75
07/11/86	Capital Reserve Fund (Dump Closure)	\$52,494.03		\$ 8,000.00		\$60,494.03		\$ 1,651.73		\$ 1,651.73		\$62,145.76
01/27/93	Capital Reserve Fund (Hwy Vehicle)	\$ 8,165.23		\$ 5,000.00	\$ 5,042.00	\$ 8,123.23		\$ 261.81		\$ 261.81		\$ 8,385.04
03/30/94	Town of Lyman Capital Reserve Fund (Legal Exp)		\$1,000.00			\$ 1,000.00		\$ 16.45		\$ 16.45		\$ 1,016.45
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	\$ 5,457.47		\$ 1,000.00	\$ 90.81	\$ 6,366.66		\$ 154.98		\$ 154.98		\$ 6,521.64
03/25/93	Town of Lyman (Pettyboro/Black Valley)	\$ 3,169.86		\$20,000.00	\$22,914.60	\$ 255.26		\$ 195.58		\$ 195.58		\$ 450.84
03/25/93	Town of Lyman (Com. Assoc. Bldg. Main.)	\$ 9,868.71		\$12,000.00	\$22,088.56	(\$ 219.85)		\$ 219.85		\$ 219.85		
03/30/94	Town of Lyman (Office Equip. Main.)		\$2,000.00			\$ 2,000.00		\$ 33.93		\$ 33.93		\$ 2,033.93
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	\$ 158.44		\$ 500.00		\$ 658.44		\$ 8.94		\$ 8.94		\$ 667.38
	TOTALS	\$83,066.61	\$3,000.00	\$60,569.83	\$57,253.97	\$89,382.47	\$ 658.10	\$ 2,947.80		\$ 3,605.90		\$ 92,988.37

# AUDITOR'S REPORT

FRANCIS J. DINEEN & CO.  
Certified Public Accountants  
5 Middle Street, Lancaster, NH 03584

February 2, 1994

Board of Selectmen  
Town of Lyman  
Lyman, New Hampshire 03585

Members of the Board:

In planning and performing our audit of the financial statements of the Town of Lyman, New Hampshire for the year ended December 31, 1993 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance of the internal control structure.

However, during our audit we became aware of the following conditions that should be corrected in order to strengthen internal controls and operating efficiency. This letter does not affect our report dated February 2, 1994 on the financial statements of the Town of Lyman, New Hampshire.

Our following remarks are being made in the hope that they will improve existing procedures and are in no way a criticism of Town personnel.

1. General Fund Income and Expenditures

The cash journal was reconciled with the Treasurer's books, however the discrepancies were not adjusted to correct the financial statements.

Recommendation

A monthly reconciliation should be done between the Selectmens' records and the Treasurer's books and adjusting entries should be made to correct any differences.

2. Trust Fund Disbursements

Disbursements were being made from the Trust Funds with only the verbal approval of the Selectmen and were not always withdrawn from the correct account.

Recommendation

For all Trust Fund disbursements the Selectmen should present to the Trustees of the Trust Funds an approved invoice/request for payment with instructions as to which fund the disbursement should come from.

3. C.D.B.G. Loan Fund Repayment

Payments against loans owed to the C.D.B.G. Loan Fund are being credited fully against principal with no interest charged.

Recommendation

Interest should be computed on all loans.

We extend our thanks to the officials and employees of the Town for their assistance during the course of our audit.

Very truly yours,

Kyeong Whan Kim, C.P.A.

# LISBON REGIONAL SCHOOL DISTRICT

## DETERMINATION OF ASSESSMENT FROM TAXATION NEEDED IN THE PRE-EXISTING SCHOOL DISTRICTS OF

### LISBON TOWN - LYMAN

School Year 1994 - 1995

#### I. Reference Data

A. Resident Membership Percentages:	1990-93 3-Yr Average Daily Membership		Per Cent District Share
Lisbon Town	779.1	259.70	84.82%
Lyman	<u>139.4</u>	<u>46.47</u>	<u>15.18%</u>
	918.5	306.17	100.00%
B. Equalized Valuation Percentages:	1990-92 3-Yr Average Equalized Valuation		Per Cent District Share
Lisbon Town	182,744,208	60,914,736	72.13%
Lyman	<u>70,623,848</u>	<u>23,541,283</u>	<u>27.87%</u>
	253,368,056	84,456,019	100.00%

#### II. Apportionment of Appropriation

A. Appropriation Voted		\$2,433,184.00
B. Estimated Income Other than Tax Sources:		
Unencumbered Balance	\$ 61,335.00	
School Building Aid	80,794.00	
Tuitions	175,000.00	
Driver Education	3,000.00	
Area Vocational	8,000.00	
Catastrophic Aid	0.00	
Other Federal Income	4,100.00	
Other Revenue	<u>4,500.00</u>	
		<u>336,729.00</u>
C. Resulting Assessment Required from Tax Sources		\$2,096,455.00
D. Apportionment of \$1,257,873.00 on basis of 1990-93 Average Daily Membership (60%)		
Lisbon Town	84.82%	\$1,066,928.00
Lyman	<u>15.18%</u>	<u>190,945.00</u>
	100.00%	\$1,257,873.00

E. Apportionment of \$838,582.00 on basis of 1990-92  
Equalized Valuation (40%)

Lisbon Town	72.13%	\$604,869.00
Lyman	<u>27.87%</u>	<u>233,713.00</u>
	100.00%	\$838,582.00

III. Summary of Assessment from Tax Sources

A. Lisbon Town

1. Membership Assessment	\$1,066,928.00	
2. Equalized Valuation	<u>604,869.00</u>	
		\$1,671,797.00
Less Foundation Aid		- 243,224.00
Less Business Profits		<u>- 40,224.00</u>
		\$1,388,349.00

B. Lyman

1. Membership Assessment	\$190,945.00	
2. Equalized Valuation	<u>233,713.00</u>	
		\$424,658.00
Less Foundation Aid		<u>- 41.00</u>
		\$424,617.00

Proof of Apportionment of Appropriation

Total Assessment Required from Tax Sources

A. Lisbon Town	\$1,388,349.00	
B. Lyman	<u>424,617.00</u>	
		\$1,812,966.00
Foundation Aid		243,265.00
Property Exempted		40,224.00
Other Income		<u>336,729.00</u>
TOTAL APPROPRIATION		\$2,433,184.00



## LISBON REGIONAL SCHOOL DISTRICT

The Lisbon Regional School district includes the Town of Lisbon and the Town of Lyman. Students from other area towns attend Lisbon Regional on a tuition basis. Because the town of Lyman is a part of the regional, those residents whose names are on the checklist may attend the annual school meeting held at the Lisbon Regional School each March, and vote on the budget for the school. (Residents of towns that tuition students are not eligible to vote at these meetings.) This appropriation is a significant portion of your yearly property tax bill.

The following schedule of school payments is provided for your information. (The Town finances are based on a calendar year, the school finances are based on a fiscal year.) Amounts listed are actual funds paid by the Town of Lyman each month to Lisbon Regional School.

July, 1994 .....	\$28,000
August, 1994 .....	\$28,000
September, 1994 .....	\$28,000
October, 1994 .....	\$28,000
November, 1994 .....	\$28,000
December, 1994 .....	\$40,500
January, 1995 .....	\$40,500
February, 1995 .....	\$40,500
March, 1995.....	\$40,500
April, 1995.....	\$40,500
May, 1995 .....	\$40,500
June, 1995 .....	\$41,617
<b>TOTAL .....</b>	<b>\$424,617</b>

Our total school tax bill is determined by two factors: average daily membership accounts for 60% and the Town's equalized valuation accounts for 40%. This year the average daily membership figure was based on the years 1990-1993, 46.47 students. The equalized valuation was based on the 1990-1992 tax years, \$23,541,283.

Please note the impact of foundation aid income when comparing Lisbon and Lyman. The State mandates that foundation aid goes directly to the individual town, not the regional school. Thus, the Town of Lyman shares all expenses, proportionately, for the Regional school, but is not a benefactor of the foundation aid income because of the State formula. This formula can only be changed through the State legislature.

In 1994-1995 costs per student for towns that tuition their students to Lisbon Regional: (As per SAU 35)

Kindergarten .....	\$1,967.50
Elementary .....	\$3,935.00
Junior & Senior High .....	\$5,285.00

## LISBON LANDFILL/RECYCLING

1994 Budget	\$82,670.00
1994 Expenses	72,163.32
Less NHRRA Dues	<u>127.62</u>
Actual	\$72,035.70
Remaining Balance	\$10,634.30
	<u>x      .15</u>
Lyman's Share of Balance	\$ 1,595.15*
Recycling Income	\$ 9,951.95
	<u>      x      .15</u>
Lyman's Share of Income	\$ 1,492.79*
Total Due Lyman	\$ 3,087.94
<hr/>	
Proposed 1995 Budget	\$93,000.00
	<u>      x      .15</u>
Lyman's Share of 1995 Expenses	\$13,950.00
Less Balance Due Lyman	<u>      3,087.94</u>
1995 Lyman Budget Expense	\$10,862.06

## RECYCLING INCOME

76.70 Tons Cardboard		\$4,178.40
89.49 Tons Junk (metal)		1,834.12
7.75 Tons Paper		77.50
14.52 Tons Cans (other than aluminum)		183.38
52.82 Tons News & Magazines		632.10
17.06 Tons Glass		218.65
12.96 Tons Plastic		1,766.20
8.02 Tons Bags		441.10
Freight Expense		<u>(225.00)</u>

\$9,106.45

Tires	49	\$ 98.00
Dishwasher	1	10.00
Refrigerators	3	30.00
Stoves	3	30.00
Washers	3	30.00
Dryers	2	20.00
Hot Water Heaters	4	40.00
Freezers	1	10.00
Rugs	12	127.50
TV	7	35.00
Mattress/Box Spring	11	110.00
Chairs/Sofas	15	185.00
Unclassified		<u>120.00</u>

\$845.50

TOTAL		\$9,951.95
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\*Lions Club - Recycling of aluminum cans \$2,262.00

(Proceeds go towards various civic projects undertaken by the Lions Club)

## SELECTMENS' REPORT

This past year has been a learning experience for the three selectmen. We started off with clearing roadsides with the best of intentions, but the result, alienating many of the townspeople, was not our desire. Although the concern and anger that this incident sparked was not good for the town, it did create incentive for the creation of the Concerned Citizens of Lyman Committee. After the venting of frustrations, some very important topics were addressed. It is our understanding that the group has done research in various areas that could prove beneficial to the Town. Improving the operation of our town is a difficult job; one not easily accomplished by a mere handful of people with a limited amount of time, nor by people standing on the sidelines complaining about how things should be done, but not willing to shoulder the responsibilities.

Work continued on Pettyboro Road. The project did run over cost due to the realization that the width of the section to be done needed to be changed to provide for a safer traveled way. The Selectmen have worked to formulate a feasible 3 year road plan. We have had some good communication with our road crew concerning needed projects. Our road agent explained how long it takes to haul one load of gravel and put it in place. We realized that two men really could not accomplish as much as we originally projected. Our road plan was thus adjusted, because of this input, but we still anticipate a very aggressive work schedule for this year.

We were sorry to accept Russell Naylor's resignation, but are delighted to have Dan Brown as an addition to our staff. Our road agent, Byron (Joe) Aldrich, has a thankless job, with many bosses and "sidewalk" superintendents by the dozens, with just about everyone screaming for attention. Most every year he must deal with a new selectman who brings his own baggage, ideas, questions and priorities about how things should be done. The Selectmen have worked to define the responsibilities of the road crew and format a job description for these positions.

Major equipment repairs flooded us this past year. The grader was not available most of the summer and the transmission had to be replaced in the backhoe. Russell Naylor was on disability for several months. All of these circumstances limited the amount of work that was accomplished.

When I decided that I wanted to be a Selectman, I thought that I could make a big difference in a short time; boy, was I wrong! It takes a long time for a town to get into a certain situation, physically and financially. I have come to realize that there are no quick fixes to the many inherited situations and difficulties. I found that I don't know all the answers and I can't figure out painless solutions. As a Selectman, you are faced with many miles of roads, all needing immediate attention; yet, resources are limited and a reasonable tax rate must be managed for the good of all of our people. So, if there is someone out there that does have the answers, please, step forward. Always forward,

James Trudell  
for the Board of Selectmen



## ADMINISTRATIVE ASSISTANT'S REPORT

"When is the point at which a group of strangers becomes a community? What is it that forges the will of the people?" These were the words written in the opening chapter of Louis L'Amour's book Bendigo Shafter. As this question was pondered, the conclusion was clear and worthy of consideration for those who call Lyman home: "we must learn to work together, to fuse our interests, and to become as one. This we must do if we are to survive and become a town." This is not an easy task for a group of strangers comprised of locals and outsiders to accomplish, but the reward for such determination is great - survival. Hopefully, 1995 will bring forth such a spirit in our Town.

The Lyman Community Association's "Harvest of Gold" weekend planned for this September should provide a weekend of fun for the entire community. Through the talents and cooperation of all of our residents, this will be a memorable occasion.

The "911" mapping is progressing slowly. We hope to have preliminary maps by town meeting. Although there is still some individual concern as to the various names of private roads, the over all process has been smooth. As locals, there will always be certain areas that we will call by names that have long been familiar, but providing uniformity over all will be beneficial for the general welfare of the Town.

This year, due to the persistence of Selectman Al Corey, about 40 town employees/volunteers and their spouses/friends had a delightful time at the first annual employee Christmas Party. Selectman Jim Trudell was introduced to the "Yankee Swap" form of exchanging gifts - it was a memorable occasion, enjoyed by all those who participated.

Again, I must express my appreciation for all the available resource people that act as a support in the day to day operations of this Town. The Department of Revenue, auditor Dennis Pavlicek; Kim and Carol from Frank Dineen's Certified Public Accountants; Malcolm and Jason Call, assessors; and the numerous personnel from the New Hampshire Municipal Association help ease the burden of the complicated diversity involved in this position. Our own personnel are to be commended for the smooth operation of this Town. Loretta Locke's diligent commitment as Town Clerk/Tax Collector, Cathi Williams conscientious efforts as Treasurer, Flo Corey's consistent work as bookkeeper, Roberta Aldrich's oversight of the Trust Funds, and each individual Selectman, Paul Achilles, Al Corey, and Jim Trudell, all are important to the operation of this office and have given of their time and ability to serve this Town. With the numerous responsibilities and burdens that everyone endures, this commitment to caring for their community is indeed commendable.

Hopefully, you will find this year's town report provides necessary information in a comprehensible format that will prove to be a useable resource. As always, if you have questions concerning your property or town government, please ask. This office is open to serve you.

Respectfully submitted,

Terry L. Simpson

## ROAD AGENT REPORT

It was a difficult year for the road crew.

The first grading of the spring season didn't get finished because the grader needed major brake work. When the grader was returned, the differential went and additional time was lost. As a result, some roads did not get graded until fall. The road crew is sorry for the inconvenience that this created for the townspeople.

Some ditching and reclaiming of roadsides was done with the backhoe. Due to the injury of Russell Naylor, putting out gravel on the roads was limited.

Skinny Ridge Road was sealed and seems to be holding up well. On Hunt's Mountain Road, gravel, ditching and culvert work were accomplished. In the fall, gravel work and ditching was done on Moulton Hill.

Russell Naylor found other employment and Dan Brown has joined our road crew. Together, we look forward to a better year in 1995.

Byron (Joe) Aldrich  
Road Agent

## PLANNING BOARD

The Planning Board addressed the following subdivision applications:

- 94-1 Bruce and Eleanor Leduke: subdivided 75 acres into 2 lots.
- 94-2 Robert Varney: subdivided 439 acres into 2 lots.
- 94-3 Harold Lyndes: proposed a 5-lot subdivision out of 125 acres. This issue was given preliminary approval subject to the owner assisting the Town on upgrading the road.

The Board also dealt with clarifications of certain zoning regulations for the Selectmen, and continued talks on an overall review of subdivision and zoning regulations.

Respectfully submitted,  
Andrew Smith, Chairman

## REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

In calendar year 1994, our three (3) leading causes of fires were No Permit, Children and Rekindles of fires where the fire was not properly extinguished.

Violations of RSA 224:27 II, the fire permit law, and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

To aid your Forest Fire Warden, Fire Department and State Forest Fire Officials, contact your local Warden or Fire Department to find out if a permit is required. This also helps to prevent unnecessary response to a controlled burn.

### FOREST FIRE STATISTICS - 1994

FIRE STATISTICS	1994	Average 1990-1993
Number of Fires Reported to State for		
Cost Share Payment	283	443
Acres Burned	217	246

Suppression Cost - \$90,000+

FIRES REPORTED BY LOOKOUT TOWERS (1994)		FIRES REPORTED BY DETECTION AIRCRAFT
Fires Reported	588	89
Assists to Other Towers	363	
Visitors	21,309	

Local communities and the State share the cost of suppression on a 50/50 basis. The State of New Hampshire operates 15 fire towers and 3 contract aircraft patrols. This early detection and reports from citizens aid the quick response from the local fire departments.

"REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!"

ROBERT E. BOYD  
Forest Ranger

ROBERT E. WILLIAMS  
Forest Fire Warden

## LYMAN COMMUNITY ASSOCIATION

The Grange/Community Center building fund started out with approximately \$21,800 at the beginning of the year (\$12,000 raised from last year's warrant). The bulk of the funds went towards a new foundation and porch, constructed by Dodge Contracting. The Community Association was very pleased with his work.

Wil Huntington repaired the clapboard on 3 sides of the building, sealed the building and scraped and painted 2 sides. Some of the work by Wil was donated and his TLC was a result of his commitment to make the Grange into a Community Center.

The windows were also restored and painted thanks to the volunteer efforts of Bertha and Curtis Pickwick and Dayle Grugnale. Jennifer Oakes and Bob Williams also volunteered their time to restore 2 pairs of shutters for the front of the building.

The Community Association Fund has \$879.00 left after spending \$534.00 for grange renovations. All of the Trust Fund has been expended. We hope to finish painting the front and side of the grange and hang the shutters in the spring, leaving the back of the building, the doors and painting of the roof to complete the outside of the building.

Three fund-raisers are planned for 1995 to raise the remaining restoration funds. The biggest event is the Harvest of Gold Weekend planned for September 23 and 24, 1995 (more on this below). The historic committee will produce an historic calendar of Lyman and a map of Lyman today.

The Harvest of Gold Weekend has received enthusiastic support from Lyman residents. The weekend festivities will include a bean supper, tent concert, craft fair, art show, childrens events, a silent auction and public performances.



## GRAFTON COUNTY COMMISSIONERS' REPORT

The Grafton County Commissioners are pleased to submit the following report to the citizens of Grafton County. Despite some major personnel changes during the past year, we have enjoyed a smooth transition, thanks in large part to the concerted efforts of our employees, including department heads, our administrative team, and the employee council.

After twenty-five years of service to the county, our Executive Director, Evelyn Smith, retired, effective December 31, 1993. Although she is sorely missed, her position has been ably filled by Ernie Towne, moving from Superintendent of Corrections, after an extensive search. His former post has been taken over by Sidney Bird, who joined us in April of 1994 after extensive corrections experience in Miami, Florida.

The resignation of Nursing Home Administrator John Richwagen necessitated the establishment of yet another search committee and review of resumes. In late November John Will migrated north from Massachusetts to join us as the Administrator of the Grafton County Nursing Home. During the nearly five month interval Office and Personnel Supervisor, Joanne Mann, did an outstanding job as Acting Administrator. Another change at the Nursing Home and Department of Corrections was the addition of Dr. David Fagan as Co-Medical Director, joining our long-time Medical Director, Dr. Harry Rowe.

Another change in personnel will be the succession, in January of 1995, of a new Commissioner from District 3, Steve Panagoulis of Plymouth, taking over Betty Jo Taffe's seat. Betty Jo, after many years' interest in and association with Grafton County, opted not to seek re-election in order to join her husband on his sabbatical. We shall miss her and wish her well, as we welcome Steve to his new responsibilities.

In November of 1993 construction of an expanded Special Needs Unit was completed at the Nursing Home and 20 residents moved into their new quarters. Family Day was held once again for Nursing Home residents and their families, and continues to be a huge success. It is one of the residents' favorite annual events. Also, during the year County Nursing Home employees rejected an attempt to unionize, opting instead to continue with the current employee council.

During FY 1994 Grafton County saw the completion of Phase I of the AHEAD, Inc. Community Development Block Grant (CDBG), used to purchase and renovate low and moderate income housing in the Littleton area, and made significant progress on Phase II.

In addition, the Office of State Planning notified the county that it had been awarded a two-year CDBG of one million dollars for the Whole Village Family Resource Center in the Plymouth area. Funds will be used to construct a facility which will house local human service agencies that work with children and families.

During early FY 1994 the County Long Range Planning Committee presented a preliminary plan for addressing County Courthouse space needs. The County hired CMK Architects of Manchester, NH to conduct a feasibility study of the options presented by the committee: renovation and construction of an addition to the courthouse or an annex as soon as funding is available. In the meantime, the Commissioners approved the state's plan for renovating the Grafton County Superior Court Office at state expense.

Once again Grafton County observed April 16-23 as County Government Week. Activities included an information booth with educational materials and county employees on hand at the Powerhouse Mall in West Lebanon, an art exhibit at the County Courthouse, and public tours of county offices. The Commissioners also recognized employees for their years of dedicated service to the county. In May a Conservation Field Day for school children was held at the Grafton County Farm, and in June the farm hosted an open house.

Financially, fiscal year 1994 was successful, in that revenues exceeded budgeted expenditures by \$738,814 due in part to the unanticipated receipt of nearly a half-a-million dollars of Medicaid Proportionate Share funds, to partially offset the cost of serving a disproportionate share of Medicaid recipients at the nursing home. Human Services costs, over which we have essentially no control, continue to rise. Savings effectuated in other departments allow us, in our FY 1995 budget, to keep our increase in revenues to be raised by taxes to 3.1%, with a total budget of \$14,818,299.

A more detailed explanation of FY 1994 is found in our annual report, copies of which are available at our office, which may be reached by calling 787-6941.

The Commissioners hold regular weekly meetings at the County Administration building on Route 10 just north of the County Courthouse in North Haverhill, with periodic tours of the Nursing Home, Department of Corrections, County Farm and Courthouse. The Commissioners also attended monthly meetings of the County Delegation's nine-member Executive Committee.

All meetings are public, with interested citizens and members of the press encouraged to attend. Call our office at the above number to confirm date, time and schedule.

Once again, we are extremely grateful to all who have helped make several successful transitions, who have worked hard for the county, and who have assisted the Commissioners - dedicated staff members, elected officials, other agency personnel, our many wonderful volunteers, and the public - all of whom have made our job easier and rewarding.

Respectfully submitted,

GRAFTON COUNTY COMMISSIONERS:

Betty Jo Taffe, Chairman (District #3)  
Barbara B. Hill, Vice Chairman (District #1)  
Raymond S. Burton, Clerk (District #2)

## NH EXECUTIVE COUNCIL - DISTRICT ONE REPORT

As your Executive Councilor for this Town and area, it is a privilege to communicate with you in this District of 98 Towns and 4 Cities. The Executive Council is five in number and acts much like a Board of Directors at the very top of your Executive Branch of your State Government. Our authority extends to the approval of contracts with out of state government organizations, municipalities, individuals, and businesses. The judges in the judicial branch of your government all receive their appointment by nomination by the Governor and confirmation by the Executive Council.

All Community Development Block Grants receive final approval by the Governor and Council. The Governor and Council also act as the final approval on all Business Finance Authority loans. Major docks and mooring fields in state waters also must receive Governor and Council approval. There are dozens of Boards and Commissions established by law that require Governor and Council approval. There are 266 Commissioners and Directors of the various departments that require nomination by the Governor and confirmation by the Council.

As we look forward toward 1995 citizens and local officials will be asked to bring forth recommendations for the 10-year highway plan for New Hampshire. Public hearings must be held in each of the five council districts. I plan to hold at least five in this large northern district and will be asking the regional planning commissions to assist in this process.

Other items to be on the look out for would be getting applications for the some three million dollars worth of transportation enhancement projects. Much of this money is already obligated ahead. (Your local regional planning commission can be of help in this area.) We in this district should be most aggressive in applying for some of the 8 million dollars of Community Development Block Grant money through the Office of State Planning (tel. 271-2155) and your local tourist promotion or chamber of commerce should be dreaming of ways to apply for the some \$600,000 in matching grant money for area promotion. (tel. 271-2411 for more information)

Citizens, local officials and local businesses should also be aware of the vast number of people in your state government who are available and willing to provide technical assistance and information for local and regional concerns simply by calling or writing my office.

New Hampshire State Government small enough and efficient to provide friendly, courteous and timely service to those who seek information, assistance and relief if such is a part of New Hampshire State law and budget.

Should my office be of assistance within the Executive Branch of your State Government please write or call. It would be an honor to be of service to you in a friendly, courteous and timely manner!

Raymond S. Burton  
RFD #1, Woodsville, NH 03785  
Tel. (603) 747-3662

Room 207  
State House  
Concord, NH 03301  
Tel. (603) 271-3632



## **NORTH COUNTRY HOME HEALTH AGENCY**

### **Report of 1994 Services**

The North Country Home Health Agency is a not-for-profit home care agency, founded in 1971, which provides an acute care and a long term care option at home to support patients and families in meeting health care needs. Care is provided before and after hospitalization and as an alternative to residential long-term care.

In 1994, after months of preparation, NCHHA became the first Medicare Certified Hospice provider 'north of the notches'. The Medicare Certified Hospice Program works in close collaboration with the volunteers from Hospice of the Littleton Area to provide a comprehensive plan of care and support for individuals and their families.

The quality and comprehensiveness of home care provided by NCHHA is the result of the hard work of a dedicated staff and Board. During 1994 a joint staff/Board committee developed (and the Board approved) the Agency's strategic plan, which is the 'blueprint for action' in the years ahead.

We look to the future with confidence, knowing that change is certain, some risk is inevitable, and that in numerous creative and exciting ways home care services will be a leader in addressing the health needs of the communities we serve.

During 1994 in the Agency's service area (Northern Grafton and Southern Coos Counties) 631 clients were cared for in 39,427 home visits. 4 residents of the Town of Lyman received 28 visits as follows:

Nursing 13  
Physical Therapy 8  
Occupational Therapy 7

Over 1000 individuals received care at Agency sponsored influenza immunization, blood pressure, blood sugar and foot care clinics.

70-80 individuals are employed at NCHHA, representing 45-50 full time equivalent employees.

The Agency appreciates the support of area residents in the provision of services. Please feel free to call if you have any questions or if we may be of assistance.

Respectfully submitted,

Mary E. Presby  
Executive Director



## **GRAFTON COUNTY SENIOR CITIZENS COUNCIL Annual Report**

Grafton County Senior Citizens Council, Inc., provides services to older residents of Lyman through the Littleton Area Senior Center. These services include home delivered meals, a senior dining room program, transportation, outreach and social work services, health education, recreation, information and referral, as well as opportunities for older individuals to be of service to their communities through volunteering.

During 1994, 5 Lyman residents were served through all of GCSCC's programs. These individuals enjoyed dinners at the Littleton Center, received hot meals delivered to their homes, used transportation services to travel to medical appointments, to grocery stores, to do personal errands or to the Senior Center, contributed hours of time, energy and talent to support services to the community, and used the services of our social workers. Services for Lyman residents were instrumental in supporting many of these individuals as they attempted to remain in their own homes despite physical frailties.

GCSCC staff also works closely with other agencies to assist older Lyman residents and their families in making use of other programs and services which will improve the quality of their lives and enable them to remain in their own community for as long as possible.

GCSCC very much appreciates the support of Lyman for services which enhance the independence of older residents of the community.

Carol W. Dustin, ASCW  
Executive Director

## TRI-COUNTY COMMUNITY ACTION

### 1994 Outreach Report

Outreach is the field services arm of the Tri-County Community Action Program. The purpose of this program is to assist low-income, elderly and handicapped persons to solve individual problems and meet their needs through individual and/or group self-help efforts. Outreach Coordinators accomplish this purpose by providing information, counseling, referrals, guidance, organizational assistance, individual counseling and by effectively linking and utilizing community resources. If possible, we also may assist with Emergency Fund dollars in the form of Vouchers.

Last year, the following assistance (client service units) was provided by the CAP Outreach Program in the Littleton Area.

CATEGORY	TYPE OF ASSISTANCE	CLIENT SERVICE UNITS
Food	Emergency food supplies, Food Stamps, Government surplus foods, consumer education, food baskets, nutrition	501
*Energy	Electrical disconnects, out-of-fuel, weatherization, woodstove, fuel wood, home repairs, furnaces	119
Homeless	Homeless or in imminent danger of being homeless	188
Housing	Emergency placements, furnishings, loans, home improvements, tenant/landlord relations, relocations	139
Budget Counseling	Money management, debt management, financial planning	158
Health	Medicare, Medicaid, Mental Health, Dental, Home Health, Emergency Response Units, Substance Abuse	22
Income	Job Corps, employment referrals, job training, welfare referral	44
Transportation	Emergency rides, car pools	1
Legal Assistance	Information and referral to Legal Aid	13
Other	Clothing, education, domestic violence, children's services	24
	TOTALS	<hr/> 1209

\*Does not include Fuel Assistance

Because of your support and that of other surrounding towns, we were able to keep our Littleton Outreach office open through the entire year. As a result, we were also able to leverage the following funds and/or provide the following services or products to the low-income people of your area:

# FUNDS OR PRODUCTS PROVIDED

	# HOUSEHOLDS	# INDIVIDUALS	\$ AMOUNT
FEMA (Emergency food and shelter)	38	72	\$8,117.50
USDA (Food products distributed-retail value)	256	502	5,198.88
Emergency Fund and Food Pantry Assistance	323	725	6,123.85
Homeless - Emergency Food and/or Shelter	45	73	5,727.11
Volunteer Hours @ \$4.25/Hour			<u>777.75</u>

A. OUTREACH TOTALS: 662 1372 \$25,945.09

Please note that these funds are in addition to the approximately \$4,000.00 Community Services Block Grant matching funds that are applied to each Outreach Coordinator's salary and other local office expenses. Your continued financial support is needed to insure the availability of these dollars for local use and help in providing these essential social services in your community.

Also, our Outreach Coordinators did the application intake work for Fuel Assistance and Weatherization. As a result, the residents of your town received the following assistance from the Community Action Program this past winter:

	# HOUSEHOLDS	# INDIVIDUALS	\$ AMOUNT
FUEL ASSISTANCE	397	1104	\$198,683.21
WEATHERIZATION	<u>18</u>	<u>48</u>	<u>23,884.93</u>
B. ENERGY TOTALS:	415	1152	\$222,568.14

GRAND TOTAL FOR ALL ASSISTANCE (A & B) for July 1, 1993-June 30, 1994 1077 2524 \$248,513.23

In Lyman the fuel Assistance program provided 6 11 \$3,363.12

**BIRTHS REGISTERED  
IN THE TOWN OF LYMAN, NH  
for the Year Ending December 31, 1994**

DATE OF BIRTH	NAME OF CHILD	NAME & SURNAME OF FATHER	MAIDEN NAME OF MOTHER
March 10, 1994	Leah Christine Cate	Christopher Simon Cate	Karen Ann Ash

**MARRIAGES REGISTERED  
IN THE TOWN OF LYMAN, NH  
for the Year Ending December 31, 1994**

DATE OF MARRIAGE	NAME & SURNAME OF GROOM & BRIDE	RESIDENCE OF EACH AT TIME OF MARRIAGE
March 5, 1994	Donald E. Cutlip Cindy A. Comstock	Brookline, MA Brookline, MA
September 9, 1994	Marc Christian Tellier Linda Lee Kazmirschuk	Lyman, NH Lyman, NH
October 1, 1994	Joseph Michael McQueeney Susan Spears Clougherty	Lyman, NH Brockton, MA
December 30, 1994	Clifford Anthony Villeneuve Rochelle Mary Anna Mayhew	Landaff, NH Lyman, NH

**DEATHS REGISTERED  
IN THE TOWN OF LYMAN, NH  
for the Year Ending December 31, 1994**

DATE OF DEATH	NAME & SURNAME OF THE DECEASED	NAME & SURNAME OF FATHER	MAIDEN NAME OF MOTHER
March 18, 1994	Sarah Corey Kurtz	Harvey Corey	Mary E. Trevena
May 29, 1994	Martin R. Nocera	Martin J. Nocera	Susan Ferraza
November 30, 1994	George A. Melchin, Jr.	George A. Melchin	Rose Melchin
December 1, 1994	Rita L. Presby	Lawrence Caswell	Lillian Drown



## NOTES

## **Your Government Officials**

Senator Judd Gregg  
393 Russell Senate Office Building  
Washington, DC 20510  
Phone: 202-224-3324  
Fax: 202-224-4952  
Concord Office: 225-7115

Senator Bob Smith  
332 Dirksen Senate Building  
Washington, DC 20510  
Phone: 202-224-2841  
800-922-2230  
Fax: 202-224-1535

Cong. Charles Bass  
1728 Longworth House Office Building  
Washington, DC 20515  
or 136 North Main Street, Concord, NH 03301  
Phone: 228-9494  
Fax: 228-3001

Cong. William Zelliff  
1210 Longworth House Office Building  
Washington, DC 20515  
Phone: 202-225-5456  
Fax: 202-225-4370

State Senator: E. Marshall Gordon  
NH Senate District 2  
Legislative Office Room 5, State House  
Concord, NH 03301

State Representative: Richard Trelfa  
Northey Hill Road, Lisbon, NH 03585  
Phone: 838-5557

Executive Councilor: Raymond Burton  
RFD #1 Bath, Woodsville, NH 03785  
Phone: 747-3662

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